4/20/2023

To Whom It May Concern,

I am writing to recommend Robin Carroll for any product management role. As Chief of Staff for our engagement, I had the pleasure of working with her for the past year and was constantly impressed with her skills in managing a development team, building a positive team culture and strong relationships while at the same time delivering on the team’s commitments.

Robin consistently demonstrated her ability in leading her development team through each launch, coaching junior staff and managing her team through difficult situations such as reorganizations and changes in delivery commitments. No matter the situation, Robin’s focus always remained on delivery commitments as well as the team’s productivity and morale.

In addition to her Product Management expertise, one of Robin’s standout strengths is her ability to connect with people. She invests in her team by coaching junior team members on developing their skills, collaborating cross-functionally with team members across the globe, and creating an environment around her team built on trust. She is an exceptional communicator, but more importantly, an excellent listener with both the stakeholders and her team. Her ability to work closely with cross-functional teams and communicate effectively with all stakeholders has been invaluable in ensuring successful project outcomes.

I have no doubt that Robin will be a tremendous asset to any organization looking to bring in someone with strong skills in leadership, communication, and relationship building.

Sincerely,

Reena Parekh

Chief of Staff, ConcourseTop of Form

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